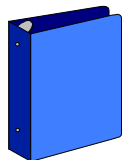


Detailed Lesson Plan - INTRODUCTION




Detailed Lesson Plan (DLP)

Title	Page number
Module Introduction	27
Module 1 Why health and safety is important	
Module 2 Working Safely	
Module 3 Ready for Work	
Module Closing	




Detailed Lesson Plan - INTRODUCTION

Objective	Content	Presentation & Support material
<p>Time</p>	<p>10 to 15 minutes</p> <p>Make sure you have Participant packages (one per Participant)</p> <p>Note: Using the introduction depends on whether or not the program is being taught by itself or as part of another program.</p> <p>Note: Depending on how the program is taught will determine how the training is recorded and whether or not you issue a certificate of completion at the end of training.</p>	<p>AS #1 RS #1, 1a</p>
<p>▲ CAUTION</p>	<p>Participants may not know what job they will be doing which may make them feel uncomfortable. Consider using pre-selected jobs and do the activities based on the job(s).</p>	
<p>Introduce the program</p> <p>State the objectives of the program</p>	<p>Sample Introduction</p> <p><i>The following is an example of an introduction by a facilitator. It is not a script that you must use.</i></p> <p>My name is [state name and title, if appropriate] and I am here as a representative of the [insert name of agency]</p> <p>“What you are going to learn during this program will help you prepare to go to work. Let me start by asking you this. Did you know that new workers are the most vulnerable to injury at work? They are the ones most likely to be injured during the first few days at their job. Why do you think this happens so often across Canada?”</p> <p>Allow the participants time to give answers. Option: Write their answers on the flipchart.</p>	<p>Lecture / Question and answer</p> <ul style="list-style-type: none"> ■ OH 1 – Title ■ OH 2 – Welcome ■ OH 3 – Objectives ■ OH 4 – Ask Questions ■ OH 5 – Individual Needs ■ OH 6 – Ready for Work <p>RS #1 – SafeAbility</p> <p>PG page v</p>

Detailed Lesson Plan - INTRODUCTION

Objective	Content	Presentation & Support material
	<p>State: "This program has several purposes:</p> <ul style="list-style-type: none"> ▪ The first is to make you more aware that a new worker like you is seriously at risk in the workplace. ▪ The second is to provide some information that will help keep you safe and healthy in the workplace. <ul style="list-style-type: none"> • We'll discuss some of the rights and responsibilities that you and your employers have to make the workplace safe. • And we'll discuss ways you can protect yourself from the hazards you face on the job. <p>"Some of you are already working and some of you will be working soon. That is why it is so important for you to understand workplace health and safety and prevent injuries. "</p> <p>OBJECTIVES of the Program</p> <ol style="list-style-type: none"> 1. Understand the roles and responsibilities of the workplace parties: workers, supervisors and employers 2. Learn to identify hazards that may causes an injury or illness 3. Learn to ask questions about health and safety issues 4. Get ready to go to work <p>It is important to adapt the program, terminology and appropriateness to meet the participant's abilities. If you are not sure who is participating in the program, ask.</p>	
<p> Suggested Activity I</p>	<p>Complete the Training Record Option: use the AS #1 or one developed by your agency. Fill in the names of the participants and the modules completed.</p>	<p>AS #1 - Training Record</p>

Detailed Lesson Plan - INTRODUCTION

Objective	Content	Presentation & Support material
	<p>Note: By having the participants fill in the training record you can prepare their certificates before the end of the program, if this option is used.</p>	
<p> Optional Exercise</p>	<p>Ask the question about what the individuals' expectations are for the program</p> <ul style="list-style-type: none"> • if you want - record the expectations • use a "parking lot" for non-program items 	<p>Brainstorm Question & answer</p> <ul style="list-style-type: none"> ▪ Flipchart / markers ▪ Masking tape
<p> Optional Exercise</p> <p></p>	<p>Ask what types of jobs the participants are doing or are hoping to do. Write the answers on the flipchart.</p> <p>Note: The list of suggested jobs may be used in the activities throughout the program.</p>	<p>Question & answer</p> <ul style="list-style-type: none"> ▪ Flipchart / markers ▪ masking tape <p>Post or list:</p> <ul style="list-style-type: none"> - program objectives - types of jobs

Certificates of Recognition

The Closing module contains the information and activity for the issuing of certificates and / or wallet cards to the participants.